Caring about space experts like you for more than 35 years. Matchmaking the best candidates for engineering, scientific and administrative positions at our customers. Investing in you to support the development of the European space industry. This is **HE Space**.

We are currently looking for a Configuration Management Officer to support our customer in the Netherlands.

Configuration Management Officer

Key Tasks and Responsibilities

As part of the Telecommunications and Integrated Applications Team at ESTEC, you will have the following responsibilities:

- Acting as the focal Configuration and Documentation management expert within TIA-P to support the definition and maintenance of the project Configuration Management Processes and tools, to ensure exchange of experience and to promote standardisation;
- Contribute towards the project CADM plans and monitor CM performance (together with the Product Assurance Managers);
- Liaise with our Project Teams/Industrial Partners to set up Projects Configuration, Documentation and Management systems taking into account ESA requirements and Partners usual practices to support the establishment of configuration control methods, procedures and standards;
- Support on Configuration Control Boards (CCBs) by maintaining a well-structured record system for the disposition of RFWs, RFDs and configuration change requests;
- Support the implementation and maintenance of adequate configuration control methods and procedures, consistent with applicable standards;
- Provide a qualitative and normative support to TIA-P Projects;
- Set up, coordinate and participate in Project Reviews to ensure the availability of the Data package and manage the RID/eRID System.

Skills & Experience

You will have the following qualifications and relevant experience:

- Master degree in Engineering or equivalent qualification, with relevant experience.
- Minimum 10 years of previous work experience as project coordination in Public Private Partnerships projects (experience in Telecommunication business is an asset);
- At least 2 years working in Configuration Management support and Documentation Control roles;
- Experience in supporting on Cyber-security and QMS audits;
- Hold a Personnel Security Clearance;
- ISO/IEC 27001 Certificate is required;
- IPX CM 01/02 Certificate is an advantage;
- Knowledge of ECSS standards is considered an advantage;
- Knowledge of ESA administrative and documentation management tools is an advantage
- Fluency in English is mandatory; knowledge of another European language is an advantage.

This job is located in Noordwijk. We welcome applicants who are available from October 2019 (or as soon as possible thereafter).

If you think you have what it takes for this job, please send your **CV together with a letter of motivation** (both in English) to Mr Yannik Dubois clicking on the button "Apply for this job" **ASAP** but no later than **09-Sep-19** quoting job **NL-HP-4146**.