



**HE Space** is a successful international space company. For 40 years, we have been supporting our customers with qualified experts in the field of engineering, science and administration. HE Space has joined forces with CS Group to lead the engineering and digital space market in Europe and to provide highly skilled consulting.

## **Analytics, Efficiency and Digitalisation Officer (Full/Parttime)**

### **Key Tasks and Responsibilities**

As part of the team, you will have the following responsibilities:

- Using cloud-based SAP SuccessFactors, and on-premise Payroll (PY) and Time Management (TM) reporting modules to prepare meaningful statistics and reports, and proactively analyse them to support the efficient running of the operations
- Contributing to the Division's digitalisation and efficiency strategy by conducting structured operational process feedback sessions with the team, and consequently elaborating concrete, actionable improvements
- Producing detailed requirements for submission to the IT department as regards the further digitalisation of our processes using SAP SuccessFactors, and following up the ensuing (minor) IT projects.

### **Skills & Experience**

You will have the following qualifications and relevant experience:

- Formal academic qualification at least at Bachelor level, in Business or Public Administration, Human Resources, Finance, Informatics, Engineering, or a related field.
- Required behavioural attributes are discipline, professionalism, excellent attention to detail, and absolute discretion.
- Fluency in English is mandatory; knowledge of another European language is an advantage.

This job is located in Frascati, Italy.

If you think you have what it takes for this job, please send your CV (in English and in Word or PDF) to Andres Izquierdo Gallego by clicking on the button "Apply for this job" quoting job **IT-HP-25013d**.

An exciting and dynamic international working environment awaits you!



HE Space recruiting for ESA