



HE Space is a successful international space company. For 40 years, we have been supporting our customers with qualified experts in the field of engineering, science and administration. HE Space has joined forces with CS Group to lead the engineering and digital space market in Europe and to provide highly skilled consulting.

Configuration Management Engineer

Key Tasks and Responsibilities

As part of the team, you will have the following responsibilities:

Product Configuration support:

- Analyse and contribute to the specification of relevant processes for Segment and System CI identification, verification and control in support of NAV engineering activities.
- Support implementation and maintain programmatic, contractual and technical baselines.
- Contribute to the generation of product documents such as Product Tree, CIDL, BCL, CSAR and CSR (Configuration Status Report).
- Follow-up and document product configuration evolutions from as-contracted, as-designed, as-developed, as delivered, as-deployed, as-installed to as-operated,
- Perform configuration audits, inspections and CI identification.
- Configure, operate, report from and improve CM databases.

Project Change Control support:

- Prepare and follow-up as secretary of an entrusted Configuration Control Board (CCB) including improvement of the CCB Terms of Reference,
- Support processing and disposition of CCB documents for review and approval including improvement of the relevant DMPs (Document Management Plan).
- Provide status data and maintaining a well-structured record system for relevant CM processes and transactions.
- Contribute to or maintain entrusted project documentation such as BRN (Baseline Release Note), CISL, DRL and DRDs where requested.
- Support preparation formal CM requirements for inclusion in industrial contracts.

Review support:

- Support technical and non-technical project reviews by managing the relevant documentation in tools and provide product CM expertise.
- Register, distribute and archive documents, as well as provide of reproductions of documents and media.
- Regular review of the status of documents in the different archive and storage locations and align this information in the Documentation and Configuration Management System database.
- Generate and maintain the documentation and configuration tracking lists.

- Support the management of the User Account List to the Directorate's servers and services.

Documentation Handling and other support tasks:

- Support users for entering and retrieving documents from various Documentation and Configuration Management related server systems (internally and externally).
- Liaise with industrial partner's CADM officers and documentalists for exchanging data and resolving documentation and configuration related issues.
- Support to analysis of CM related KPIs for internal and external activities including monitoring of application and maturity of configuration control methods, procedures and standards including identification of improvements.
- Support to the Directorate Document & Records Officer (DDRO) in discharging relevant functions.

Skills & Experience

You will have the following qualifications and relevant experience:

- At least Master level (or equivalent) in a relevant technical or scientific discipline
- At least 4 years of relevant experience in Configuration Management.
- Office productivity: PC (desktop, laptops), mainly in a MS Windows based application environment such as Office 365, in particular good knowledge in MS Excel.
- Expertise in applying and configuring at least one PLM, asset management or CM process relevant tool such as Windchill, Jira, SAP, Eclipse, Hardcat, WAND, ClearCase/ClearQuest.
- Expertise in applying at least two CM process relevant standards such as ECSS-M-ST-40C, NASA IVV-10, CM-II-100, ITIL, SAE EIA-649, DOD-STD, MIL-STD, ISO 10007, IEEE, Std-828, SEI-CMMI.
- Knowledge of industrial product data representation such as ISO 10303.
- High level of autonomy and pro-activeness.
- Excellent communication skills and professional maturity that is required to carry out complex tasks and high level of responsibility.
- Eligibility to national personal security clearance relevant to ESA NAV programmes.
- Availability for occasional duty travel.
- It is important to note that this position requires a high level of confidentiality.
- Proficient in the English language, both written and spoken.

This job is located in **Noordwijk, The Netherlands**.

If you think you have what it takes for this job, please send your CV (in English and in Word or PDF) to Kalina Traykova, by clicking on the button "Apply for this job" quoting job **NL-HP-24197**.

An exciting and dynamic international working environment awaits you!



HE Space recruiting for ESA